



Capital District Counseling Association
P.O. Box 13174
Albany, New York 12212
www.CDCANY.org

CDCA Counselor of the Year

Capital District Counseling Association is now accepting nominations for the **Counselor of the Year Award**. This will be the first year this award is given and will provide long overdue recognition of counselors at both the school and college level who provide important support to students, often without fanfare or acknowledgment. The purpose of the Counselor of the Year Award is to recognize a school counselor, college admission representative, or college counselor for outstanding service and achievement in their field.

The winner will be recognized at the Capital Area School Development Association (CASDA) Annual Awards Dinner, Wednesday, April 25, 2012, at the Holiday Inn, Wolf Road, Albany, NY.

Eligibility for Consideration:

- The nominee must be currently employed in their field and must have at least three consecutive years of service.
- The nominee must be a current member of the Capital District Counseling Association (as of January 1st 2012). Membership can be confirmed by checking the CDCA website membership page listing: <http://www.cdcanyc.org/membership.htm>

Recognition Criteria:

Nominees should maintain the highest standards of their profession and be model citizens of their school community and the community at large. They must demonstrate leadership in their professional field while demonstrating exemplary knowledge and skill in the following areas:

- ❖ Program development
- ❖ Collaboration
- ❖ Contribution to their profession

Nominations:

Nominations can be made by supervisors and/or colleagues of the nominee. The official CDCA nomination form must be stapled as the cover for the packet. *This is the only acceptable cover page.*

All award materials must be postmarked on or before April 1st 2012 and mailed to:

Tim Honsinger
CDCA Awards Committee
PO Box 13174
Albany NY 12212



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CDCA Counselor of the Year Nomination Form

Nominee: _____

Workplace: _____

Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ FAX: _____

E-mail: _____

Nominator: _____

Workplace: _____

Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ FAX: _____

E-mail: _____

Relationship to nominee: _____

All nominations must include:

Rationale for nomination (no more than 2 pages)

Letters of recommendation from individuals other than nominator (No more than 3 letters)

Additional supporting materials (no more than 5 pages)

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