



September 17, 2020 - 10:00am Capital District Counseling Association Executive Board Meeting

**CDCA OFFICERS
2020-2021
PO BOX 50153
ALBANY, NY 12205
CDCANY.ORG**

PRESIDENT:
KATHLEEN FREESE
KATHLEENFREESE@YAHOO.COM

PRESIDENT ELECT:
JANELLE LYONS
RAEGAN_3159@YAHOO.COM

**VICE PRESIDENT FOR
PROFESSIONAL DEVELOPMENT:**
LEA MILLER
LMILLER@COHOES.ORG

TREASURER:
JENNY BOGDA
JENNYBOGDA@GMAIL.COM

MEMBERSHIP:
MEGAN BEAUCHAMP
BEAUCHAMPM@APCSD.ORG

CHAIR OF COMMITTEES:
DANIEL FOGARTY
DANIEL.FOGARTY@FMCC.SUNY.EDU

SECRETARY:
ALICIA CALDARA
ALICIA.CALDARA@BKWSCHOOLS.ORG

Call to Order
Welcome and Introductions

I. President's Report

- A. Fidelity
 1. See below; past suggestion of moving all fidelity to checking. But it's making more money, so keep as is
- B. CASDA Meeting and collaboration ideas
 1. Kathleen met with their Executive Director Michael Piccirello. Going to be working on virtual Professional Development opportunities
- C. Website - bios and updates
- D. Bylaws
 1. Not looked at and voted on in at least five years
 2. Revise and put to vote in May/June

II. Executive Board Member Reports

A. President Elect – Janelle Lyons

1. Now and admin on CDCA facebook page so posts come from CDCA and not Janelle personally

B. Vice President Professional Development – Lea Miller

1. Will connect with Janelle, CASDA and Trish regarding last years programs

C. Treasurer (Communications) – Jenny Bogda

1. Checking and fidelity accounts
 - Key Bank: \$1,474,73
 - Jenny does not yet have access to Fidelity accounts
 - Kathleen has the numbers - statements are approximately \$60,000
 - Moved \$7,000 to checking but it is stalled due to change in address
 - Mailing address now: PO BOX 50153, Albany, NY 12205
2. Budgets
 - Not yet created, as we have not yet planned events
3. Website
 - Jenny does have access & passwords. Will update bios, pictures, etc.
4. Facebook
 - Need content for schedule, etc.
5. Ideas to promote CDCA
 - Work with Megan, need to wait for Board Meetings

D. Membership – Megan Beauchamp

1. Current members

-
- 2. Board members complimentary membership
 - Does not extend to committee chairs, just executive board
- 3. Invitation to join
- 4. Listserv
 - Add a blurb to membership email about what we have planned → postcard with Coming Events (see Caravan update)

E. Chair of Committees – Daniel Fogarty

1. Elementary (Day of Sharing?)
 - Connecting with Jaymes, he had a plan
2. Middle School
3. High School
4. College
 - Scholarship
 - Caravan
 - Co-Chair with Sara Barrett from Russell Sage
 - Mid-October→Early November there will be a *Virtual* Caravan using Zoom & breakout rooms by county
 - Survey to School Counselors in each region for times (hour blocks)
 - *Will* require College Membership for participation
5. Graduate
6. Retiree
 - Names for each chair my next meeting

F. Secretary – Vacant

1. Nominations?

III. Old Business

- A. College Fair
 - Kathleen in touch with CASDA (Spring) is this happening?
- B. Bylaws review
 -
- C. Membership drive - listserv
- D. Virtual Professional Development
- E. Budget
 1. Will be on next agenda

IV. New Business

- A. Set Virtual Board Meetings
- B. Update stationary - new board names and contact info
 1. Janelle will do it
- C. Other
 1. Instagram page? Janelle will get it started

V. Adjourn

- A. 11:03am