



February 11, 2021 9:30am Capital District Counseling Association Executive Board Meeting

Call to Order: 9:31 am
Welcome

CDCA OFFICERS
2020-2021
PO BOX 50153
ALBANY, NY 12205
CDCANY.ORG

PRESIDENT:
KATHLEEN FREESE
KATHLEENFREESE@YAHOO.COM

PRESIDENT ELECT:
JANELLE LYONS
RAEGAN_3159@YAHOO.COM

**VICE PRESIDENT FOR
PROFESSIONAL DEVELOPMENT:**
LEA MILLER
LMILLER@COHOES.ORG

TREASURER:
JENNY BOGDA
JENNYBOGDA@GMAIL.COM

MEMBERSHIP:
MEGAN BEAUCHAMP
BEAUCHAMPM@APCSD.ORG

CHAIR OF COMMITTEES:
DANIEL FOGARTY
DANIEL.FOGARTY@FMCC.SUNY.EDU

SECRETARY:
ALICIA CALDARA
ALICIA.CALDARA@BKWSCHOOLS.ORG

I. President's Report

- A. Bylaws – still in review – suggestions?
- Any suggestions welcomed
 - Next meeting March 15 with Paige and Amanda
- B. Insurance
- Jenny - waiting on login information to be paid
 - Due the February 22

II. Executive Board Member Reports

A. Secretary – Alicia Caldara

1. Approval of minutes from January 2021 & September 2020
 - Caldara - Motion to approved
 - Megan - Second
 - All approved
2. If approved, post to website
 - <https://www.cdcanyc.org/meeting-minutes/>

B. Chair of Committees – Daniel Fogarty

1. College Caravan update - sidewalk caravan?
 - Sidewalk event looking like a go
 - Safety procedures being written up
 - College reps will have to bring their own tables, sanitizer, etc.
 - CDCA Counselor Gift - Sanitizer?
 - Custom Ink account that has logo already
 - Can look into pricing
 - 100 minimum order - \$293
 - Whole Caravan committee will be getting together at the end of March
 - Surveys to counselors will be sent out in April
2. Scholarship information updated on website
 - Melissa and Jess - huge thank you to them
 - Jenny - thanks for updating it to webpage
 - Thanks to Kathleen for input
 - Due May 1
 - Gap year students are eligible to apply
 - <https://www.cdcanyc.org/scholarships/>
3. Grant Application info
 - Need to be a member for at least a year to apply for a Grant
 - <https://www.cdcanyc.org/grant-application/>
4. Lobby Days (virtual) Feb 9/10
 - Unable to attend - was Janelle able to attend?

C. Vice President Professional Development – Lea Miller

1. CASDA roundtables #3 and #4 (March and April)
 - Link up and running - on CASDA Webpage
 - Inclusive of Higher Ed Members
 - \$10 for both sessions
 - March 9 & April 13 - 9:00-10:00
 - <https://www.cdcanyc.org/events/>
2. Annual Business Meeting – June 8, 2021 Saratoga National – website
 - <https://www.cdcanyc.org/events/>

D. Treasurer (Communications) – Jenny Bogda

1. Checking and fidelity accounts
 - Checking: \$6810
 - Fidelity: not checked this month, but likely little change
 - Insurance Fee due this month: \$756
2. Website
 - Scholarship Updates added, Minutes Added
3. Facebook
 - No update - unless there is another way to spread the word about Scholarships
4. Newsletter
 - Will send out information about open board spots, scholarships
5. Additional:
 - In the past, have done a basket raffle for the winter event. Can we do this for our June event?

E. Membership – Megan Beauchamp

1. Current members
 - Newsletter sent to current members
2. Membership email blasts since last meeting
 - Newsletter sent to previous members as well “Mega list” included bouncebacks - no longer existing email addresses
 - Not a huge influx of new members from this email list
 - Other associations are having challenges with membership enrollment
3. Additional:
 - What about a video on “What does your membership mean?” to students
 - Video of past scholarship winners and how they benefited from scholarship

F. President Elect – Janelle Lyons

1. Facebook
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2. Start slate for 2021-2022
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3. Newsletter Mailing idea
 - Newsletter printed - in color - two sheets
 - 150 copies - mailed to school counseling offices in the area
 - Hoping this will draw people to our membership

- 4. Additional:
 - NYSED - reached out to ladies in this office about program
 - Member Only Event
 - Where would this fit in our calendar?
 - Topics -
 - Social Emotional Learning & Wellness - PK-16 (College)
 - Restorative Practices (MS & HS)
 - Mental Health Training
 - Supporting Families
 - Jaymes reached out about Graduate program
 - Scheduling conflicts, Jaymes

III. Old Business

- A. College Fair – Dan – what does CASDA say?
 - All virtual this Spring
 - Working solely within CASDA this year
- B. Virtual Professional Development – State Ed presentation?
 - Janelle is working on this
- C. Budget
 - Reviewed earlier

IV. New Business

- A. Clarification of roles of Executive Board Members
 - Board - please review
- B. Advocacy for National School Counseling Week
 - Awareness next year in 2021-2022

V. Adjourn

- 10:29am