



April 11, 2023 Capital District Counseling Association Executive Board Meeting

Welcome

Attendees:

Katie Lesko, Sage Fulgan, Cassie Metcalf, Colleen O'Flaherty,
Paige Collins, Alicia Caldara

Call to Order: 10:10 AM

CDCA OFFICERS

2022-2023
PO Box 50153
Albany, NY 12205
cdcany.org

President:

Katie Lesko
klesko@mariacollege.edu

Past President:

Janelle Lyons
raegan_3159@yahoo.com

VP of Professional Development:

Trish Poupore
patricia.poupore@gmail.com

VP of Communications:

Sage Fulgan
sfulgan@brunswickcsd.org

Treasurer:

Cassandra Metcalf
cmetcalf@mariacollege.edu

Membership:

Colleen O'Flaherty
chlor1982@aol.com

Chair of Committees:

Paige Collins
collip3@gmail.com

Secretary:

Alicia Caldara
acaldara@albany.k12.ny.us

I. Vote on Meeting Minutes from March meeting

Alicia Caldara- Secretary

- Approve meeting minutes from March Meeting
 - If Approved, post to Website
 - Motion by Alicia, Second by Colleen

II. Executive Board Member Reports

A. Treasurer - Cassandra Metcalf

1. Checking & Fidelity Accounts
 - Checking (Key Bank): \$7,507.47
 - Fidelity: \$56,409.39
2. Day of Sharing:
 - Actual Attendees received from Megan:
 - (1) Waiting on checks for two people. Checks to be mailed from individuals
3. Tax exempt status:
 - Updated and all good to go!

B. Vice President of Professional Development - Trish Poupore

1. Business Meeting:

- a. We have 15 people registered already, which I'm happy with: those registrations came right after the initial email/Facebook post.
 - i. Another reminder to be sent out at the end of the week, then periodic reminders after that
 - ii. Our registration deadline will be May 26th (so the correct counts to The Hideaway)
 - b. Will need to bring a screen and projector for the guest speaker portion of the meeting
 - c. Price set at \$30 per person
 - d. **Schedule:**
 - i. 11am: arrival/sign in
 - ii. 11:30am-12:30pm: guest speaker
 - iii. 12:30pm-2:00pm: lunch & meeting
2. **May 4th Mixer** at Druthers in Clifton Park:
 - a. Trish will call the Clifton Park Druthers in advance to give them a heads up that we'll be coming with a potentially larger group, and that we'll be ordering some apps to share. Will also bring drink tickets to hand out.
 - b. Time - 4:00pm
 - i. No charge for members this year

C. Membership - Colleen O'Flaherty

1. Current members: 141
 - 16 new members from Day of Sharing

D. Chair of Committees - Paige Collins

1. Scholarship Committee
 - Good to go!
2. Caravan:

- Katie - went to tables of college members at HVCC college fair.
 - 19 members paid and good to go
 - May will be one week, six schools a day
 - Fall will be for two weeks
3. Middle School Committee
 - Katelyn Baker from Algonquin Middle School (Averill Park) taking this on
 - Will be in charge fo a “Friend-raiser” at Browns in Troy
 - (1) Do not need to be a CDCA Member to attend
 4. Retiree’s
 - Will get update

E. Vice President of Communications - Sage Fulgan

1. Newsletter went out!
2. Messaging/communication posted on Facebook
3. Waiting on details on May 4 event, then will start posting that information

F. Past President - Janelle Lyons

1. Next roundtable
 - 4th one - May 18, 2023

III. President’s Report - Katie Lesko

- A. Next year planning meeting - April 26
- B. NYSSCA Collaboration
 1. Board discussion
- C. Next Year Slate
 1. In accordance with bylaws
 2. Looking to complete this by June
- D. Counselor of the Year
 1. Next round of Promotions online/social media
 2. To Admin in districts

IV. Old Business

V. New Business

VI. Adjourn

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