



January 9, 2024

Capital District Counseling Association Executive Board Meeting

Welcome
Call to Order: 10:05 am

CDCA OFFICERS

2023-2024
PO Box 50153
Albany, NY 12205
cdcany.org

Acting President/Past President:
Katie Lesko
katiecooneylesko@gmail.com

President Elect:
Sage Fulgan
sfulgan@brunswickcsd.org

VP of Professional Development:
Trish Poupore
patricia.poupore@gmail.com

Co-VP of Communications:
Katelyn Baker & Shanell Brown
bakerk@apcsd.org;
shanellcb@gmail.com

Treasurer:
Kimberly Leva
levak@scolonie.org

Membership:
Colleen O'Flaherty
chlor1982@aol.com

Chair of Committees:
Paige Collins
collip3@gmail.com

Secretary:
Alicia Caldara
acaldara@albany.k12.ny.us

I. **Vote on Meeting Minutes from December Meeting Alicia Caldara - Secretary**

- Motion Sage, Second Shanell

II. **Executive Board Member Reports**

A. **Vice President of Professional Development - Trish Poupore**

1. School Counselors Week
 - Has been in touch with Janelle (NYSSCA) and Fort Orange
 - Thursday, February 8; 4:30-6:30 at Fort Orange
 - Raffles - ideas tabled for planning meeting
 - Door Prize options
2. June Business Meeting
 - Going to connect with Carla Young for presentation, date TBD
 - Tabled until the planning meeting

B. **Membership - Colleen O'Flaherty**

1. Current Membership -
 - 76 members currently
 - Will be verifying against PayPal, to make sure everyone who paid is on the member list
 - Checking in about Bethlehem CSD counselors

C. **Chair of Committees - Paige Collins**

1. Tabled for Next Meeting

D. **President Elect - Sage Fulgan**

1. Working on getting meeting minutes to the website

E. **VP Communications - Katelyn and Shanell**

1. Newsletter - Mid-End January
 - Newsletter hoping to be sent out the end of the week
 - Blurb about St. Rose
 - Meet the Board information
 - Scholarship information
 - (a) Connect with Melissa Coon before sent out in newsletter

F. Treasurer - Kimberly Leva

1. Accounts
 - Checking:
 - Fidelity:
 - Transfer of names on account is completed
2. PayPal Access:
 - Following up on how to get into the account
3. Binders:
 - Working on organizing seven years worth of notes and binders
4. CASDA
 - Waiting on Fall 2023 College Fair check
 - Looking into Spring 2023, want to confirm received

III. President's Report - Katie Lesko

A. President Report:

1. January Board Planning Meeting
 - January 27, 2024
 - Start at 10:00am for planning

B. CASDA

1. Want to ensure we are listed as a Co-Sponsor of the Fair
 - Fair is April 15, 2024 at HVCC
2. Ensure Counselor of the Year is highlighted at the CASDA Awards Dinner on April 25, 2024

IV. Old Business

- A. None

V. New Business

- A. None

VI. Adjourn

- 10:31am